

**OVERVIEW OF POSITION**

We are looking for an enthusiastic and motivated Community Energy Champion (CEC) to contribute to a green future for Quaqtaq. The Champion will play a key and central role in planning and implementing Quaqtaq’s transition from fossil fuel to clean energy. The CEC is the link between Tarquti’s team and the local leadership, advisors, partners, and community members. On the day-to-day and with the support of Tarquti’s Community Engagement and Communications Director, the CEC will lead community engagement initiatives, assist in the development of the *Community Energy Plan*, and drive the implementation of community clean energy projects.



**ROLES AND RESPONSIBILITIES**

- Act as the point person between the community’s leadership, advisors, partners, and community.
- Handle all local logistics and administrative tasks.
- Plan and attend all meetings on local projects, clean energy professionals, and Tarquti.
- Lead local communication and community engagement initiatives.
- Support in gathering data on community profile and energy landscape.
- Contribute to the creation of information tools for community members on consultation results or the decision-making process.
- Provide project updates to the Quaqtamiut on the radio and via public meetings.
- Attend various training sessions and the 20/20 Catalyst Program or other programs.

**SKILLS AND ABILITIES**

- Leadership and organization skills.
- Professional communication skills to build good relationships with everyone involved in the project and to help present relevant information.
- Effective coordination and time management skills.
- Ability to address key project issues and make recommendations to the concerned stakeholders.
- Experience in grants, proposals, and report writing.
- Ability to work independently.
- Fluency in Inuktitut and English, both oral and written.
- Firmly rooted in Inuit culture and values.

**Training and support will be provided.**

Technical knowledge in the field of clean energy or related expertise is only an asset.

**JOB CONDITIONS**

The Community Energy Champion:

- Works part-time or full-time depending on their availability and the community’s needs.
- Is paid hourly based on the work done, and may be requested, exceptionally, to work evenings and weekends depending on the workload.
- May be required to travel within and outside Nunavik for work-related workshops, training sessions, and meetings.

Interested candidates must submit their documents by March 24, 2023, 5 p.m. to [janice.grey@tarquti.ca](mailto:janice.grey@tarquti.ca). For question or to apply, please contact Janice Grey at 514 707-9477.

*We thank all applicants for their interest, however, only those under consideration will be contacted.*